

CURRICULUM VITAE



PERSONAL INFORMATION

Name **HALACHEVA, RADOSTINA TODOROVA**
Address **MLADOST 1A, 523/5/106, 1729 SOFIA, BULGARIA**
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Nationality Bulgaria
Date of birth 18-01-1982

WORK EXPERIENCE

- Dates (from – to) July 2010
- Name and address of employer Patent office of the Republic of Bulgaria
52b G.M. Dimitrov Blvd., 1040 Sofia
- Type of business or sector Industrial property
- Occupation or position held Senior expert in “Human Resources, Public Relations and Protocol” department
- Main activities and responsibilities
 - Project managing (“CETMOS” - <http://www.cetmos.eu>, “EuroClass” - <http://oami.europa.eu/ec2/>, “IPEuropAware” – Project of the European Commission - <http://www.innovaccess.eu/home.html>, OHIM Cooperation Fund projects, OHIM Convergence Programme Projects);
 - Editing education IP materials (Sectoral Guides: http://www.innovaccess.eu/public_documents/furniture-bulgaro.pdf);
 - Participation in international workshops and specialized trainings – as lecturer or participant;
 - Co-ordination and organization of national and international IP conferences, seminars, symposiums and other events;
 - Preparation of strategic documents related to the elaboration and enforcement of national roadmaps in the IP field;
 - Translation of documents;
 - Education and examination of patent attorneys;
 - Preparation of official opinions and reports;
 - Official correspondence;
 - Protocol activities.
- Dates (from – to) December 2009 to July 2010
- Name and address of employer Patent office of the Republic of Bulgaria
52b G.M. Dimitrov Blvd., 1040 Sofia
- Type of business or sector Industrial property
- Occupation or position held Junior expert in “Human Resources, Public Relations and Protocol” department
- Main activities and responsibilities Co-ordination and organization of national and international conferences; education and examination of patent attorneys; project managing; translation and official correspondence; protocol activities.
- Dates (from – to) November 2008 to December 2009
- Name and address of employer Patent Office of the Republic of Bulgaria
52B G.M. Dimitrov Blvd., 1040 Sofia
- Type of business or sector Industrial property
- Occupation or position held Junior expert in “Co-operation, Development and Public Relations” department
- Main activities and responsibilities Co-ordination and organization of national and international conferences; education and

examination of Patent Attorneys; project managing; translations and official correspondence; protocol activities.

- Dates (from – to) April 2007 – November 2008
- Name and address of employer Patent Office of the Republic of Bulgaria
52B G.M. Dimitrov Blvd., 1040 Sofia
- Type of business or sector Industrial property
- Occupation or position held Junior examiner in “Marks and Geographical Indications- National Registration Department”
- Main activities and responsibilities Examination and registration of national trade marks, project managing, translations and official correspondence

- Dates (from – to) From June 2006
- Name and address of employer “Harmony Consult” Ltd.
35 Tsar Asen Str., fl. 1, 1000 Sofia
- Type of business or sector Documents translation and legalization
- Occupation or position held Spanish language translator
- Main activities and responsibilities Translation of documents from/ to Spanish

- Dates (from – to) March 2004 – September 2004
- Name and address of employer “Spanish Bulgarian Engineering Company for Constructions and Assembly” Ltd.
6 Bacho Kiro str., floor 3, 1000 Sofia
- Type of business or sector Constructions and engineering
- Occupation or position held Office coordinator
- Main activities and responsibilities Official correspondence; translation of documents from/ to Spanish; co-ordination and organization of the office work.

EDUCATION AND TRAINING

- Dates (from – to) April 2010
- Name and type of organization providing education Patent Office of the Republic of Bulgaria
- Title of qualification awarded IP Representative Diploma (TM, GI and ID field)

- Dates (from – to) 2005 – 2007
- Name and type of organization providing education University for National and World Economy
- Principal subjects/occupational skills covered Economy of the Intellectual Property
- Title of qualification awarded Master of economy

- Dates (from – to) 2001 – 2005
- Name and type of organization providing education and training University for National and World Economy
- Principal subjects/occupational skills covered Economy of the Intellectual Property
- Title of qualification awarded Bachelor of economy

- Dates (from – to) 1995 – 2001
- Name and type of organization providing education and training 39th Spanish Language Secondary School “Peter Dinekov”
- Principal subjects/occupational skills covered Spanish language
- Title of qualification awarded Secondary education

- Dates (from – to) 1997 – 1998
- Name and type of organization providing education and training Instituto “Simon Bolivar”, Mexico DF, Mexico

- Dates (from – to)
- Name and type of organization providing education and training
- Principal subjects/occupational skills covered

March 2005 – April 2005
 Trainee in the Ministry of Foreign Affairs of the Republic of Bulgaria
 2 Alexander Zhendov Street, 1040 Sofia
 Trainee in “United Nations and Security Council – Special United Nations Organizations Department”. Skills covered: Foreign Affairs; Introduction in the departments’ activities, correspondence with the World Intellectual Property Organization

- Dates (from – to)
- Name and type of organization providing education and training
- Principal subjects/occupational skills covered

September 2004 – October 2004
 Trainee in the Patent Office of the Republic of Bulgaria
 52B G.M. Dimitrov Blvd., 1040 Sofia
 Trainee in “Designs Department”, “Formal examination Department” and “Central patent library”. Skills covered: Introduction to the departments’ activities, introduction to the specialized data bases in the field of the industrial property, basic knowledge on patent searches and patent documentation

PERSONAL SKILLS AND COMPETENCES

MOTHER TONGUE

BULGARIAN

OTHER LANGUAGES

- Reading skills
- Writing skills
- Verbal skills

SPANISH – DELE BÁSICO DIPLOMA (JULY 2000)

Excellent
 Excellent
 Excellent

- Reading skills
- Writing skills
- Verbal skills

ENGLISH – B2 CERTIFICATE (FEBRUARY 2007)

Excellent
 Good
 Good

- Reading skills
- Writing skills
- Verbal skills

RUSSIAN
 Excellent
 Good
 Good

- Reading skills
- Writing skills
- Verbal skills

FRENCH
 Good
 Basic
 Basic

SOCIAL SKILLS AND COMPETENCES

Communication skills, fast adaptation to the environment, presentation and teamwork skills, stress stability.

ORGANIZATIONAL SKILLS AND COMPETENCES

Coordination and administration of teamwork and projects; business and official correspondence.

TECHNICAL SKILLS AND COMPETENCES

WINDOWS: WORD, EXCEL, POWER POINT, INTERNET
 Specialized data bases and search systems in the field of the intellectual property – Common Software; Acepto; on-line IP data bases and IP search systems.

DRIVING LICENSE

B Category since 2001